



**Dr. Matt Wayne, Superintendent**  
24411 Amador Street, Hayward, CA 94544 T 510.784.2600

Agenda Item: H.3.b.  
Page: 1 of 2  
Board Meeting Date: 06/24/20  
Consent: No

**BOARD OF EDUCATION RESOLUTION 2021-02**  
**DISTRICT AUTHORIZED SIGNATURES FOR FISCAL YEAR 2020-21**

**WHEREAS**, the Hayward Unified School District occasionally must provide signature approval on certain official documents and reports, including local, State and Federal reports, such as Transportation and Attendance; and

**WHEREAS**, this resolution supersedes all previous resolutions authorizing such signature(s) on certain official documents and reports, and declares said prior resolutions null and void;

**NOW, THEREFORE BE IT RESOLVED** that the Governing Board hereby duly authorizes and empowers the following person(s) to sign all documents and reports pertinent to conducting the Business of the Hayward Unified School District, effective as of the date of this resolution.

| <b>NAME &amp; TITLE</b>   | <b>OFFICIAL SIGNATURE</b> | <b>DOCUMENT</b> |
|---|---------------------------|-----------------|
| <b>Matt Wayne</b><br>Superintendent   |                           | A, B, C, D      |
| <b>Chien Wu-Fernandez</b><br>Associate Superintendent,<br>Student & Family Services               |                           | A, B, D         |
| <b>Kim Watts</b><br>Assistant Superintendent<br>Human Resources                                   |                           | A, B, D         |
| <b>Lisa Davies</b><br>Assistant Superintendent,<br>Educational Services                           |                           | A, B, D         |
| <b>Allan Garde</b><br>Assistant Superintendent,<br>Business Services                              |                           | A, B, C, D      |
| <b>Vickie Chang</b><br>Director II, Business<br>Services  |                           | A, B, C, D      |
| <b>Miguel Cruz</b><br>Director III, Facilities,<br>Maintenance, Operations,<br>and Transportation |                           | A, B            |
| <b>Michael Nicolau</b><br>Accounting Manager  |                           | A               |
| <b>Rose Garcia</b><br>Purchasing Manager  |                           | C               |

**SIGNING AUTHORITY  
FISCAL YEAR 2020-21**

**DESIGNATED SIGNATORIES**

**A. Federal and State documents as authorized agents of the Governing Board:**

Superintendent, Matt Wayne  
Associate Superintendent Student & Family Services, Chien Wu-Fernandez  
Assistant Superintendent of Business Services, Allan Garde  
Assistant Superintendent of Human Resources, Kim Watts  
Assistant Superintendent of Education Services, Lisa Davies  
Director II, Business Services, Vickie Chang  
Director III, Facilities, Maintenance Operations & Transportation, Miguel Cruz  
Michael Nicolau, Accounting Manager

**B. Contract documents:**

Superintendent, Matt Wayne  
Associate Superintendent Student & Family Services, Chien Wu-Fernandez  
Assistant Superintendent of Business Services, Allan Garde  
Assistant Superintendent of Human Resources, Kim Watts  
Assistant Superintendent of Education Services, Lisa Davies  
Director II, Business Services, Vickie Chang  
Director III, Facilities, Maintenance Operations & Transportation, Miguel Cruz

**C. Purchase Orders:**

Superintendent, Matt Wayne  
Assistant Superintendent of Business Services, Allan Garde  
Director II, Business Services, Vickie Chang  
Purchasing Manager, Rose Garcia

**D. Bank Accounts: (Requires Two Signatures)**

Superintendent, Matt Wayne  
Associate Superintendent Student & Family Services, Chien Wu-Fernandez  
Assistant Superintendent of Business Services, Allan Garde  
Assistant Superintendent of Human Resources, Kim Watts  
Assistant Superintendent of Education Services, Lisa Davies  
Director II, Business Services, Vickie Chang

**PASSED AND ADOPTED** by the Governing Board of the Hayward Unified School District on this 24<sup>th</sup> day of June, 2020 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTENTIONS:

By approval of this resolution, I hereby certify that the signature(s) appearing above are true and were affixed in my presence.

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Clerk of the Board of Education of  
Hayward Unified School District of  
Alameda County, State of California